Bilsthorpe Parish Council

Minutes of the Meeting held on the 11th May 2026 at Burton Court Bilsthorpe

Present: **Cllrs; S Kemp (Chairman), R Stoneman, D Mincher, A Ward and K McAdam**
B Jackson, B Stanley
Cllr B Laughton
Clerk Susan Stack

26.1 Apologies for absence
Cllrs D Brickles, B Costello, C Cooper

26.2 Declarations of pecuniary and/or personal interest
Cllrs Jackson, Stanley and Ward on village hall

26.3 Election of Chairman
Cllr S Kemp was elected

26.4 Election of Vice Chairman
Cllr K McAdam was elected

26.5 To approve the minutes of the meetings held on the 13th April and 16th April 2026 **It was resolved to receive and approve the minutes (SK/AW)**

26.6 To receive updates on outstanding items (if available):

a. Boundary review request ref Mickledale Lane to A614 **E-mailed Rufford 16/4 and advice received from NSDC on the procedure to trigger one. Following discussion, it was resolved that the Chairman will call his counterpart at Rufford and have an informal discussion.**
b. Bleed kits **confirmed delivered, installed with expiry date of Oct-Dec 2030. Cllr Ward was thanked for his hard work**
c. Graffiti incidents and cleaning progress **6-8 weeks lead time confirmed 15/4 by NSDC, confirmed that we agree. The still of the CCTV is being considered for publication. An address has been passed on and we await an update. Chairman to try and get more interaction between the police and children on the park.**
After discussion (and a recent poll result outcome) it was agreed that the park needs to be in good order for the Skate Jam on 25th July. It was resolved to have it cleaned as close to 25th July as possible (SK KM). Cllr Laughton indicated that he will contribute £500 towards the cost.
d. Bench bases and fitting **Cllr Kemp reported that they are being fitted tomorrow**
e. Repair to roof adjacent to Heritage Museum -**Ongoing**
f. Fly-tipping at Wycar Leys **No updates**
g. Request to hold bowls club funds **confirmed they are sending a cheque – not received as yet.**
h. Skate Jam – **A caretaker is needed for the day (11am-3pm event times). Cllr McAdam volunteered to undertake this. Cllr Kemp will organise the other stalls.**
i. HAF Programme via social action hub **e-mailed Daisy 14/4 no additional information. Clerk to report latest graffiti.**

26.7 Reports from District and County Councillors
Cllr Laughton reported that pot hole pro machines have been launched and are based at Bilsthorpe. Some road patching has taken place in the area including some of the paths near Rose Cottage. VIA meeting due – Cllr Mincher to pursue.

26.8 Reports from community groups (CG), working groups (WG) and designated responsibility Cllrs (DR)

- **a.** Speedwatch CG **No update**
- **b.** Flood Resilience team CG (MPurdy) **No update**
- c. Village Hall WG (CC,KM,BJ,BS) **No update**
- d. Remembrance WG (CC,BC,BS,AW) **No update**
- e. Emergency Plan WG (SK,RS,BS) **No update**
- f. VIA Group DR (DM,KM,MPurdy) **No update**
- g. Parks DR (KM,BJ) **Moat under childs swing**
- h. CCTV DR (SK) **Motorcycle pictures very clear. Cannot see access points.**

26.9 Councillor reports

Cllr McAdam will chase gulley cleaning by Ashfield. Cllr Stanley ref clothes bank. Welfare representative said they may take it up. Noted. Benches at War memorial - agreed £50 budget to refurb. (SK/SJ)

26.10 Public questions (maximum 10 minutes)

Question regarding planter for Kirklington Rd. Will look into
New bin – has been chased and are on list for installation
The Stoneyfield jitty is a site for drug selling and ASB, confirmed it has been reported with number plates to police – Chairman to ask police for an update.
Graffiti is spreading within the village. SK to contact NSDC for additional camera support over 3 months. Also agreed SK to get advice from current CCTV supplier.
Copper beech bike nights – concern with bikes pulling wheelies on Maid Marion avenue and Chapel gardens. SK to mention at next opportunity with the PCSO.

26.11 Correspondence (including e-mail regarding collaboration on Cross St hall)

A representative gave an overview of the project and the current state of the hall was clarified. Suggested that he meet with the Village Hall committee and do a visit to the hall. Care must be taken not to enter the hall due to asbestos and other H&S issues. Cllr Ward offered the Museum as a base point for the meeting

26.12 To receive and consider current planning applications;

- 26/00504/FUL Change of use of agricultural field to a dog exercise area - Land At Forest Lane Bilsthorpe – **No objections**

26.13 To consider options and quotations for replacement fencing at Crompton Rd park

It was resolved to place an order for 90m with concrete posts Rainworth Fencing £6255 (SK/DM) RS to arrange installation and confirm concrete posts. Clerk advised Councillors that there was no budget for this work and it would have to be taken from reserves – noted.

26.14 To consider quotation for repairs to Proludic exercise equipment at Crompton Rd park

The quotation was approved.

26.15 To discuss – Proposal to enter into rental contract for six Zoll defib units and disposal of old units **New information indicated that the trade in price has been amended to £150 for all 5 units due to their age – Noted. The Clerk reported that the budget for the year is £600 for 26/27. The quote is for £452.60 each unit (6 units) over 5 year term. A review of spend on consumables was given for the last 4 years.**
It was resolved not to pursue any further.

26.16 To agree arrangements to clean tablet devices and to allocate in response to requests received **It was resolved to send the units to Melissa Bampton for cleaning (SK/RS) One unit will be allocated to the Veterans breakfast club and the remainder to the Scouts.**

26.17 To discuss any changes needed to memberships of Committees, Working Groups and Designated responsibility Councillors. **Cllr Ward to take Cllr Cooper's place until her return.**

26.18 To discuss – Matters concerning the Crompton Road Hub – Report from Working group **The report was noted – no decisions required** To approve the following relating to 2025/26 year end;

a. Receive the internal auditors report and note action required
The report was received and noted and actions explained.

b. Consider responses and sign the Annual Governance Statement
Resolved (SK/KM)

c. To approve and sign the Accounting Statements
Resolved (SK/KM)

d. To note provision for public rights
Noted

e. To review and approve the Standing Orders (SK/KM) and Financial Regulations
Reviewed – no changes
To review and approve the Financial and Management Risk Assessments
Reviewed – no changes

26.19 To consider financial matters; to review and approve:

a. Bank Reconciliation – to be reviewed by one Councillor and signed as accurate
b. Previous month's invoices - to be reviewed by two Councillors and signed as accurate
c. Budget and financial status
d. Invoices to be paid
All approved (SK/KM)

26.20 Summary of the meeting (time permitting, maximum 10 minutes)

26.21 Date of next meeting(s) 8th June, 13th July, 10th August, 14th September, 12th October, 9th November, 14th December
To note that potential agenda items must be with the Clerk by 29th May 2026