Bilsthorpe Parish Council

Minutes of the Meeting held on the 16th April 2026 at Burton Court Bilsthorpe

Present: **Cllrs; S Kemp (Chairman), R Stoneman, D Mincher, A Ward and K McAdam**
Minutes were taken by Cllr S Kemp

25.280 Apologies for absence
Cllrs; D Brickles, B Stanley, B Costello, C Cooper and B Jackson

25.281 Declarations of pecuniary and/or personal interest
None

25.282 To delegate authority to the Clerk to approve expenditure relating to the planning phase of the community hub project, up to a total of £10,000 plus VAT.
The Council discussed the importance of the project continuing to move forward and the planning being finalised. The Council resolved to give authority to both Clerks to approve any expenditure relating to requests from the planners to finalise the planning stage of the Community Hub, up to a value of £10,000 + VAT, to be taken from designated reserves. (SK/RK)

25.283 To delegate decisions to inform the tender document, including design, layout, and structure, to the Clerk and at least one member of the working party
The Council discussed that LK2 required regular, small pieces of information to progress and that it was not viable to hold a Council meeting for each minor decision. The Council resolved to give authority to both Clerks to make decisions to inform the tender document on items such as layout, structure, and included items. This should be in agreement with at least one member of the working party, with approval given by email or phone in cases of urgency. Cllr Mincher was voted as the primary contact from the working party to agree these decisions. (SK/RK)

25.284 To delegate authority to the Clerk to approve expenditure related to RIBA Stage 4 and the tender phase of the community hub project, up to a total of £5,000 plus VAT
The Council resolved to give authority to both Clerks to approve any expenditure relating to related to RIBA Stage 4 and the tender phase of the community hub project, up to a total of £5,000 plus VAT to be taken from designated reserves. (SK/KM)